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# Wedding Information Pack

## Larcomb Vineyard

LARCOMB
*Weddings & Events*



# A Message from Gabi & Tom

Congratulations on your upcoming wedding! We know how much this day means to you. Our job is to make it feel easy, from your first visit right through to the last dance.

We started G&T Catering 12 years ago with a simple idea. Great food and great service, with one clear price and no surprises. Larcomb Vineyard became our home nine years ago, and we loved it so much that our family now owns it. It's where our kitchen and office are based, and it's the place we've poured our hearts into.

When you book with us, you're working with one family team for your venue, food, bar and coordination. One point of contact, one invoice, and people who know every corner of the property. Our dream is that Larcomb is a place where laughter flows easily, stories are shared and memories are made. From "I do" and photos to feasting and dancing, everything happens in one beautiful place. That leaves you free to enjoy every moment with the people you love.

We can't wait to help you create a day that's memorable, meaningful and completely yours. Gabi & Tom.

# Welcome to Larcomb Vineyard

## – the perfect setting for your wedding –

Nestled just outside Christchurch in Rolleston, Larcomb Vineyard is a full-service wedding venue. Manicured vines, historic buildings and flourishing gardens make a truly romantic backdrop for your day.

Larcomb was originally a working winery and restaurant. The Stables building dates back to the late 1800s. Today it's a venue for celebrating with your nearest and dearest, with rustic buildings, exposed wooden beams, festoon lighting in the courtyard and endless spots for photos.

Here, your wedding is a whole experience. Our dedicated team make sure your day feels uniquely yours, with every detail looked after, so you can soak up every moment stress free.



# Our Venue

## – the perfect setting –

Larcomb Vineyard has three indoor spaces full of character and charm, plus large outdoor areas that complement each part of your wedding day. Each space has its own unique features, and all come with the same special service.

From saying your vows surrounded by nature to celebrating in our stunning Big Barn, every corner of Larcomb is designed to create an unforgettable day for you and your guests.











# Our Venue

## - Big Barn -

The Big Barn is a spacious and striking space. High ceilings, exposed wooden beams and draping fairy lights bring elegance to a rustic setting. With seating for up to 250 guests, there's plenty of room for dining and dancing the night away, and you can style it to suit your celebration.



The in-built PA system and microphone mean speeches and background music can be heard across the room. A large black curtain moves easily to make the space the perfect size for your guest numbers, so it never feels like you need to fill it.



Large double doors at the rear make set up easy, even for big styling pieces. A rustic bar and restrooms are part of the building too, so everything for your reception is in one place.



# Our Venue

## – Small Barn -

The Small Barn is the vineyard's original restaurant and winery building. Exposed timber beams, warm wood textures and soft lighting make it welcoming and comfortable. Large windows bring in lots of natural light and garden views, and French doors open onto the lawns.

On a wedding day, this space is usually our wet-weather option for your ceremony and cocktail hour. It's also handy for leaving bags, setting up a kids' play area, or giving older guests a cool place to relax on a hot day. It can also become an intimate reception space for up to 50 guests.

On colder days the brick fireplace can be roaring, or the heat pump keeps everyone comfortable. Restrooms are right next door.







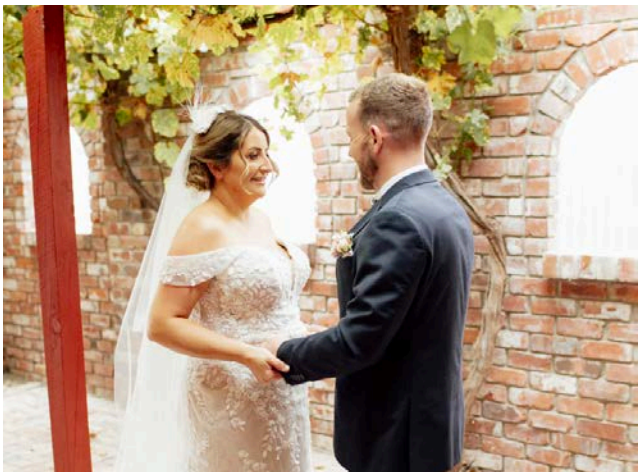


# Our Venue

## - The Stables & Courtyard -

### The Stables

A delightful historic building from the late 1800s, the Stables is full of character and charm. Rustic furnishings, exposed brick and natural vines growing overhead make it feel special. The undercover space seats up to 20 guests, or 50 cocktail style with the courtyard. It's often used as an outdoor bar for post-ceremony drinks and canapés, a private spot for bridal party photos, or an intimate setting for elopements.









### The Courtyard

The courtyard is the social hub of the day. Festoon lighting, red brick paving and vineyard views give it a relaxed but polished feel. It connects all of the spaces and is set with wine barrel leaners, bar stools, casual seating and umbrellas for shade. It's ideal for mixing and mingling over canapés, and for summer receptions.



# Our Venue

## - Ceremony Options -

Saying your vows is one of the most important parts of your day, and we have two beautiful outdoor options. The Front Lawn and the Vines each have their own feel.

Our team set your chosen ceremony spot with chairs and a wine barrel signing table. We also provide a portable PA system for your ceremony music and a wireless microphone so every guest can hear your celebrant. Ceremonies can start from 2pm, or earlier by arrangement. If the weather turns, the Small Barn or the Big Barn are available as an indoor option.

### Front Lawn

Framed by the red brick courtyard, rustic buildings and manicured gardens, the Front Lawn is where so many special moments begin. It feels intimate and stylish, and photographers love the natural backdrops. It's easy for guests to get to, and it's a favourite for good reason.









# Our Venue

## - Ceremony Options -

### In the Vines

Nestled between rows of green vines, this setting is naturally romantic. It needs very little styling, with an aisle lined in white and lavender alyssum and gorgeous golden-hour light. It's ideal for couples wanting a serene vineyard moment. We added this space in the summer of 2023 and couples have loved it ever since.











# Venue Management & Day-Of Coordination

## - seamless execution -

From the moment you confirm your booking, our team are here to help with the logistics of your wedding at no extra cost. We'll share our trusted list of local vendors, including celebrants, photographers, florists, stylists and entertainment. We'll also help you build your timeline and make sure your guests are looked after from arrival to the last dance.

We'll work with you on a reception floor plan and seating, and have everything set and ready for you to decorate. You're also welcome to borrow from our decor stash.

Every wedding has coordination included, big or small. This includes, but is not limited to, working closely with you in the lead up, welcoming your vendors on arrival, keeping the order of events on track and looking after the personal touches that make your day yours.

Your day-of coordinator will also be at your ceremony rehearsal. They'll work with your celebrant on walking down the aisle and music cues, and make sure your bridal party and family know who our venue point of contact is on the day. The details matter, so we're thorough with them.







# Photo Opportunities

## - endless backdrops for timeless memories -

Larcomb Vineyard has three acres of beautiful backdrops. Vineyard rows, lush hedges and gardens, a tree-lined driveway, rustic red barns and the elegant Stables all make for timeless photos.

With your whole wedding in one place, you and your guests can relax without worrying about travel. From first look photos before the ceremony through to golden hour and beyond, your photo and video team will have plenty of moments to capture.

Photographers often call Larcomb a "photographer's dream" for its variety of spots across the property.
If your photographer hasn't been to Larcomb before, they're welcome to book a time to look around and scout their favourite spots, so they arrive ready on the day.









# Reception & Entertainment

## – a setting made for laughter, love & dancing –

### Reception

Your reception is where the celebrating really begins. The Big Barn's rustic timber beams, twinkling lights and inviting dance floor make it the perfect place for heartfelt speeches, beautiful food and dancing with your favourite people. Indoor comfort flows easily into the outdoors, creating a relaxed and elegant atmosphere where every guest feels part of the fun.



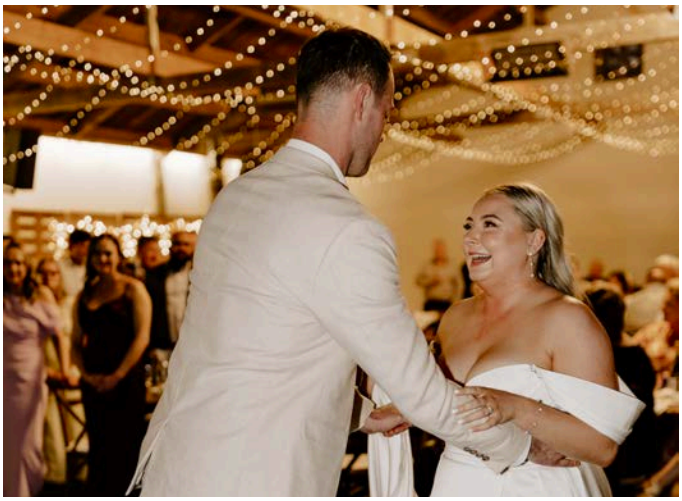
Tables, chairs, linen napkins, glassware, crockery and cutlery are all included. We set everything in line with your floor plan before you arrive, ready for you to make it your own.



### Entertainment

From the first song to the last dance, the Big Barn flows effortlessly from dining to dancing. It suits live bands, DJs or acoustic performers, with plenty of room for a lively dance floor. French doors open onto the courtyard so guests can mingle under the stars between sets without missing a moment.

All music finishes at midnight as a courtesy to our neighbours.



# Catering

## - delicious & locally inspired to impress -







We exclusively partner with trusted local caterers, G&T Catering, who offer customised experiences by offering seasonal and flexible menu options that match the style of your wedding. From elegant plated dinners to relaxed Walk & Fork style, they focus on excellent food, seamless service, and creating an effortless experience. There is no one size fits all menu for any of our wedding clients and the G&T team do their best to accomodate all dietary requirements.

While you're away capturing those perfect post-ceremony and bridal party photos, we'll prepare a complimentary bridal basket filled with canapés and refreshments for you and your wedding party to enjoy.

We offer a range of service style options but are open to additional styles. The following estimated pricing includes all food throughout the day (canapés, entree, mains, desserts and occasionally supper). All catering pricing includes crockery, utensils, and serving equipment. Estimated pricing is GST exclusive.

- Plated: $100+ pp
- Bowl Food or Walk & Fork: $85 - $100+ pp
- Platter-Style: $91 - $105+ pp
- Buffet: $88 - $100+ pp

Price ranges are indicative only and based upon current 2026/27 season pricing. Prices are subject to change.

G&T Catering can accommodate a wide range of dietary needs, including vegetarian, vegan, gluten-free, and allergy-friendly options with advance notice. Please note that while their kitchen team do their best to prevent cross-contamination, all allergens are present in the kitchen.

# Beverages

## - carefully crafted -

We believe the right beverage offering elevates your wedding. Our thoughtfully curated selection is designed to complement the relaxed elegance of Larcomb, catering to the diverse tastes of your guests, with a focus on sourcing locally wherever possible. As a fully licensed venue, we also welcome BYO wine, with a corkage fee of $18 per bottle (incl GST). Our flexible bar service offers a range of styles to suit both your vision and your budget, delivered with the seamless, attentive service our experienced team is known for.

Larcomb Vineyard has exclusivity to the bar operation due to holding the Liquor Licence for the venue. Glassware and staffing are inclusive of your beverage and venue hire pricing. A Duty Manager will oversee the beverage operations, applying standard host responsibility rules. Larcomb Vineyard is licensed until midnight. Due to liquor licensing laws, guests must depart the premises within 30 minutes of the bar closing.

Beverage options can include the following:

- Cash bar for all guests
- Bar tab with all options available or BYO wine only
- Beverage package for all guests

| Package | What's Included | Price (excl GST) |
|---|---|---|
| Regular Beverage Package | House wine range, house beer & cider range, and non-alcoholic options for a maximum of an 8-hour duration | $62pp |
| BYO Wine Package | Bring your own wine (corkage included), house beer & cider range, and non-alcoholic options for a maximum of an 8-hour duration | $52pp |
| Premium Beverage Package | Regular beverage package plus premium wines, premium beer & cider range | $70pp |
| Add On's | RTD's: $15pp<br>Cocktails: enquire for further information | |

*Please note: All beverage packages are GST exclusive. Full beverage menu is available upon request. Pricing is applicable for 2026/27 only.*

# Venue Hire Pricing

## - all-inclusive wedding venue -

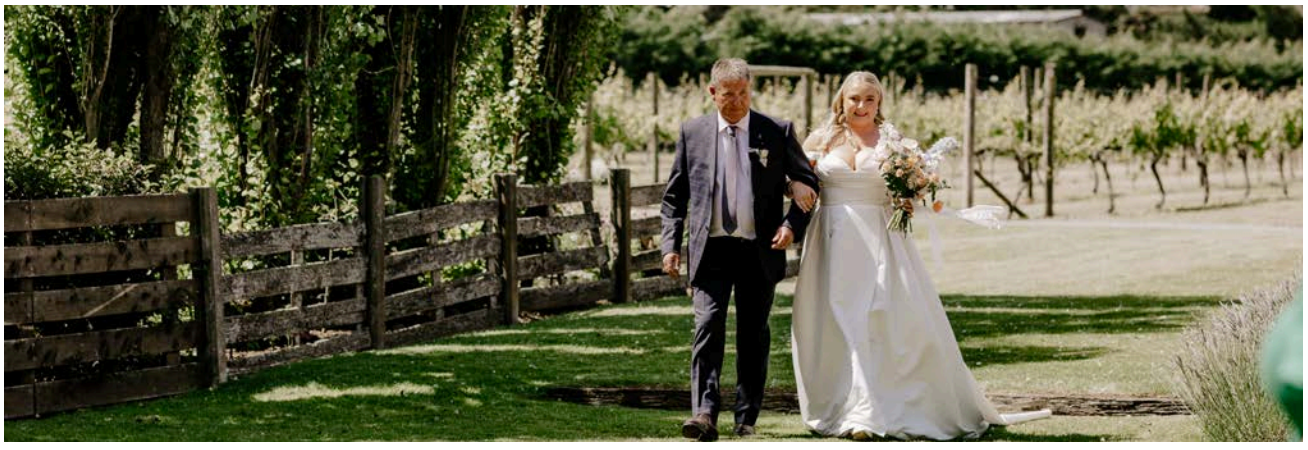
Your wedding day is entirely yours. With exclusive all-day hire of Larcomb Vineyard, no other events will take place onsite. You and your guests are able to immerse yourselves in our beautiful spaces, with complete freedom to celebrate your day your way.

Venue hire prices are GST exclusive and inclusions are outlined on the following page. If any additional costs arise, we'll discuss this with you first, so there are never any surprises.

| | |
|---|---|
| 1 Sept 2026 - 30 April 2027 | $3950 |
| 1 May 2027 - 31 August 2027 | $3300 |
| 1 Sept 2027 - 30 April 2028 | $4100 |
| 1 May 2028 - 31 August 2028 | $3400 |
| 1 Sept 2028 - 30 April 2029 | $4400 |
| 1 May 2029 - 31 August 2029 | $3,600 |







# Venue Hire Inclusions

## - providing exceptional value -

When you book Larcomb Vineyard, everything below comes with your venue hire for up to 250 guests. It's all designed to keep your day running smoothly, comfortably and in style.

- Venue access from 8am on your wedding day (or earlier by arrangement)
- Exclusive use of the venue from 2pm to midnight, with all guests departed by 12.30am
- Your spaces set up in line with your agreed floor plan
- All staff costs for your agreed requirements
- Wooden trestle tables (6 to 8 guests each) and wooden cross-back chairs. Round tables (8 to 10 guests) with tablecloths are available for $60 excl GST each.
- White linen tablecloths for the head table and white linen napkins for every guest
- Wooden cross-back chairs for your ceremony, indoors or outdoors, set up for you
- Signing table and gift table
- Cakeage, including serviettes and side plates
- Full sound system with wireless microphone in the Big Barn
- Portable PA system for your ceremony and outdoor entertainment
- Dance floor in the Big Barn
- Access to our decor stash
- Lawn games during cocktail hour
- Free on-site parking (including overflow), and room for buses to drop off and pick up
- Full venue clean
- Help with planning and logistics from the day you visit
- Ceremony rehearsal on an agreed day and time
- Venue management and on-the-day coordination
- Use of our Bridal room for quiet space away for you and your Bridal party





# Booking Process

## - simple steps to secure your event -

Booking, planning and celebrating your wedding with us is simple. Here's how it usually works, though every wedding has its own needs.

1. **Enquire and connect:** Get in touch to chat about your wedding, ask questions and check availability. Email info@gtcatering.co.nz or call (03) 260 1234.
2. **Venue Viewing:** Come and walk through the spaces with us at a time that suits. We'll chat about your wedding and how your day might flow, so you can decide if Larcomb is the right fit. Afterwards we'll send you answers to your questions, venue hire pricing and our Terms and Conditions. Let us know your preferred dates and we can hold a pencil booking for two weeks while you decide.
3. **Confirmation and Deposit:** Once you confirm, we'll send our Terms and Conditions electronically for you to sign. A non-refundable $1,000 excl GST deposit secures your date and is payable within seven days. You can pay by bank transfer, cash or Visa/Mastercard online (merchant fees apply). Payment details will be on your invoice.
4. **Planning and Final Details:** We'll work with you, or your wedding planner, on your menu, floor plan, timeline and any special touches, and answer questions along the way. About six to eight weeks before your wedding, we'll meet to finalise every detail, including set up and your ceremony rehearsal. That way our team have everything they need, and you can simply enjoy your day.

Your wedding day. Your spaces will be set as planned, and our team will be on site from set up to pack down to make sure everything runs smoothly.



# Frequently Asked Questions

## - quick answers to common queries -

How do I book a venue viewing?

- We'd love to show you around Larcomb Vineyard and chat about your upcoming wedding! Viewings during weekday business hours are preferable but we make weekends work too. Please email us and we can schedule a time to meet with you to view our venue.

What happens if it rains?

- We keep an eye on the forecast in the lead up and work with you on a wet-weather plan. Your ceremony can move into the Small Barn or Big Barn depending on your numbers, and we'll adjust your layout so the day still flows beautifully.

Can we bring our own caterer or alcohol?

- All catering is done by our in-house team, G&T Catering. Larcomb Vineyard holds the Liquor Licence, so we provide all your drinks. BYO wine is welcome with corkage, supplied by the wedding couple only.

When is the balance due?

- The remainder of your venue hire is due one month before your wedding. Your catering and beverages are due two weeks before.

Is there parking on-site?

- Yes, we have plenty of free parking available (and overflow if required). There's plenty of room for buses to drop off and pick up guests too.

What are the noise restrictions?

- All weddings must conclude at midnight, with all guests departed within 30 minutes.

Are children or pets allowed?

- Children are welcome with adult supervision. Please be aware that Larcomb Vineyard is a small working farm with machinery, a small creek and other potential hazards. Pets may be permitted with prior approval and have a dedicated supervisor. Please chat to us further about this.

Is the venue wheelchair accessible?

- Yes. The main event areas are fully accessible, and accessible parking and restrooms are available.

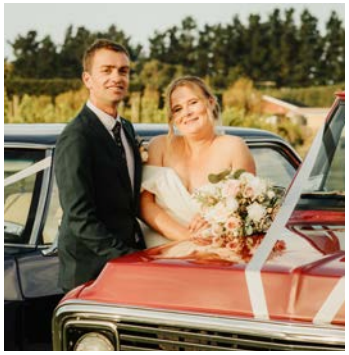
# Testimonials

## - kind words from previous clients -

We can't recommend Larcomb Vineyard enough! All communication in the lead up to our wedding was clear and any questions quickly answered. Their venue has some amazing character, you can truly make your event unique and how you like it, nothing is ever an issue. The food and drink supplied by G&T Catering was outstanding, again, plenty of food options to choose from and different ways to serve it also. They were even able to whip up some margarita jugs for us - saved the hassle of getting another vendor. On the day the team were outstanding, quickly able to adjust the timelines when our buses ran late and made the day totally stress free for us to enjoy with our friends and family. Can't thank Alice and the team enough, a day we won't forget.
- Sinead & Dan



Larcomb staff are amazing. I am usually a very stressy person but I had no stress at all on my wedding day. Gabi was fantastic from our first viewing until our day. Making sure she had all the details to make our day run as smoothly as possible. I could not recommend Larcomb more for your next event.
- Oriana & Cameron



We got married at Larcomb Vineyard mid March and it was fantastic. The venue itself was so great, it was beautiful and super convenient the whole day being at one location. So many of my family and friends have raved to me about the venue and the food. G&T catering was super yummy. Everyone we dealt with at the venue was super helpful and so well organised. I can't recommend this venue enough!!
- Millie & Josh



Larcomb Vineyard were amazing right from the initial viewing, throughout the wedding planning process and coordination on the big day. Their communication was amazing and they were so accomodating. Thank you so much for creating the most perfect day and making the entire process stress free and enjoyable. We can't thank you guys enough.
- Tess & Tom



We gratefully acknowledge the talented photographers whose work brings Larcomb Vineyard to life throughout this document:

InView Photography
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Meg Elizabeth Studio
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Stacey Cavalier Photography
Tegan Clark Photography
Susannah Blatchford Photography
Focus Photography
Kristyna Wolf Photography
Optik Photo & Video

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